



## GRANT APPLICATION FORM

Morrill County Visitors Committee  
P.O. Box 142  
Bridgeport, NE 69336

### PERSONAL INFORMATION

Name of Town \_\_\_\_\_ Date \_\_\_\_\_  
Name of Organization \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Name of Event/Project \_\_\_\_\_  
Date of Event \_\_\_\_\_ Proposed Cost of Project \_\_\_\_\_  
Amount of Funds Requested \_\_\_\_\_  
Webpage/Facebook (if applicable) \_\_\_\_\_  
Contact Person \_\_\_\_\_ Phone No. \_\_\_\_\_  
Email \_\_\_\_\_

### QUESTIONNAIRE

Description, purpose, objective of event/project.

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Where event/project will take place?

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Proposed date of event/timeline and completion date of project. \_\_\_\_\_

How many people will be served by your event/project? \_\_\_\_\_

How long will your event or project benefit intended persons or community?

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How will the event/project increase visitation or encourage visitors to stay longer in your community/ county? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will this event/project benefit Morrill County? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will grant money be used? \_\_\_\_\_

Have you applied for other sources? If so, where? \_\_\_\_\_

Will there be other funds available for your event/project? If so, how much? \_\_\_\_\_

Will there be a need for continued future funding for event/project? If so, explain? \_\_\_\_\_

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## **SUPPORTING DOCUMENTATION**

Please attach these supporting documents with application:

- Budget Worksheet for event/project, include bids if necessary
  - IRS Tax Exemption Letter (if applicable)
  - List of Officers or Board of Directors
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If you are awarded grant funds from Morrill County Visitors Committee, you will be REQUIRED to submit the Grant Completion Form providing the following information within 45 days of your event or project completion.

### **GRANT COMPLETION FORM:**

Recap of project or event  
Number of attendees  
Was objective of your event or project met (explain answer)  
Will you have the event again?  
What changes would you make, if any?  
What changes to advertising, if any?

Copies of invoices paid to suppliers, contractors etc. for your project or event, up to or exceeding the amount of the grant, MUST be submitted with the Grant Completion form. All invoice copies must show a check number, or other means of payment and date paid.

Signature \_\_\_\_\_ Date \_\_\_\_\_